

# KNOW YOUR CONTRACT

*I walked into my back to school faculty meeting and these articles of my contract were on a sheet of paper. Is the district giving me a hint?*

## *Article 26: Professional Responsibilities*

- 26-2 The parties recognize that teachers have the obligation to continue professional improvement, including keeping abreast of new developments and trends in their teaching field and participating in professional organizations in such field.
- 26-3 Teachers have professional obligations to serve on parent organization committees, to perform non-teaching assignments, and to attend school and faculty meetings. The District shall provide teachers with reasonable advance notice of school and faculty meetings. Faculty and staff meetings will be limited to not more than forty-five (45) minutes, whenever possible. Participation on more than one committee per year will be optional.
- 26-9 The parties recognize that the District may provide in-services to help keep abreast of new developments and trends. The parties agree to the principle of teacher input in planning such in-services to meet educational needs. Such input shall be made to the building principal.
- 26-10 The parties recognize that teachers have a responsibility to enhance and promote a positive professional appearance.

## *Article 8: Teaching Conditions*

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| 8-1-4 | Each building will develop a staff development plan using the District's collaboration process that addresses District and building blueprint needs, recognizing that one size does not fit all. |
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**This is old language this is addressed in the new contract Article 8-25**

- 8-4 Teachers shall have planning periods, which total at least 250 minutes per week. Secondary teachers shall have two (2) planning periods during the contract day and at least one (1) of the planning periods shall be within the student contact day. During such planning periods, teachers will not be assigned duties other than planning and/or preparation, and conferences with parents, students, or administrators. Except in cases of emergency, principals and counselors shall consult with teachers before scheduling parent conferences. In cases of emergency, the teacher will be notified as soon as the conference is scheduled. To the extent possible, additional planning time outside the student contact day will be provided.

**Your building administrator is not required to inform you of your rights.  
It is up to you to *Know Your Contract!***